

EXECUTIVE SUMMARY

Recommendation of \$500,000 or Less 18-052R - Theater Dimming Racks and Related Stage Lighting Equipment

This request is to approve the recommendation to award Invitation to Bid (ITB) 18-052R - Theater Dimming Racks and Related Stage Lighting Equipment for a one (1) year contract from October 1, 2017 through September 30, 2018. This ITB is utilized by the Physical Plant Operations (PPO) Department providing installation and replacement aging theater dimmer racks and stage lighting equipment that is often from the original installation when the school was built.

The current Bid 15-020R - Theater Dimming Racks and Related Stage Lighting Equipment (Catalogs), is a three (3) year contract that will expire on September 30, 2017. Bid 15-020R was originally awarded a spending authority of \$450,000, and total expenditures of \$200,508 (per the Financial Analysis Worksheet). For this ITB, there is an additional demand created by the School Choice Enhancement Program with two high schools already expressing a desire for projects that would be purchased out of this contract. The estimated cost to replace a stage lighting equipment could fluctuate from \$70,000 to \$100,000 (average of \$85,000).

In the current Bid 15-020R, the District was only receiving percentage discounts from three (3) manufacturers. With ITB 18-052R, the District will be receiving percentage discounts from five (5) manufacturers. The solicitation for the new bid ran from June 19, 2017 through July 12, 2017. The bid is recommended to be awarded to a primary who met all specifications, terms, and conditions of the bid.

Highest Percentage of Discount			
#	Manufacturer	15-020R	18-052R
2	ETC	22%	23%
3	Leviton		7%
4	Lex Products	15%	16%
5	Lightronics		20%
6	Strand	22%	23%

Financial Impact

This estimated financial impact to the District will be \$250,000. The funding source will come from the Physical Plant Operations' department operating budget.

Contract Spend Analysis

\$	475,000	Previous contract award
-\$	200,508	Total spend
\$	274,492	Unused spend per Financial Analysis Worksheet

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New ITB (18-052R) Spending Authority Request Analysis

\$	5,013	Average monthly spend
	x	12
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\$	60,156	Number of months
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\$	170,000	School Choice potential spend
\$	230,156	
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\$	23,015	Ten (10) percent for safeguard
\$	250,000	New contract award amount (rounded)